



---

## **ADOPT-A-COUNTY ROAD PROGRAM RESPONSIBILITIES**

### **Participants participating in the PROGRAM must:**

- appoint or select an Authorized Group Representative to act on behalf of the group.
- submit proof of current Liability Insurance including the County as an additional Insured (where possible).
- ensure that the Authorized Group Representative attend safety meetings provided by the County and, in turn, supply safety training to the participants. All participants must receive and be familiar with the contents of the County safety brochure "Safety Guidelines For Participants" before participating in the clean-up of the adopted section of right-of-way.
- obey and abide by all laws and regulations relating to safety and such terms and conditions as may be required by the County.
- make arrangements for off road parking or shuttle bus-type of travel to the worksite.
- park all vehicles, at the worksite, as far away as possible from the travelled portion of the roadway.
- ensure provision of all transportation, supervision, safety equipment and medical/first aid service.
- pick up litter a minimum of two (2) times a year to maintain a clean right-of-way.
- arrange with the County a suitable date for litter pick-up.
- give the County 48 hours confirmation notice prior to beginning a litter pick-up.
- wear an M.T.O. approved safety vest at all times and any additional appropriate safety apparel during the pick-up.
- collect litter only from the right-of-way sections of adopted roadway.
- not pick up litter on the road surface, paved or gravel shoulders, medians, bridges, in tunnels, on overpasses, or around other structures or locations that could pose a danger.
- wear clothing that will not impair vision or movement during the pick-up.
- ensure that no individual under the age of twelve (12) is present at the work site.
- provide supervision by one adult (19 years of age or older) for every five (5) or less volunteers 12-18 years of age. The County reserves the right to limit the number of participants on an adopted section of highway right-of-way.

(over)

- ensure no participant possesses or consumes illegal drugs or alcoholic beverages immediately before or during clean-up activities.
- suspend litter pick-up when weather conditions become inclement (i.e. fog, rain, drizzle, high wind, electrical storms, etc.).
- ensure that no pets are present at the clean-up site.
- work only during daylight hours (1 hour after sunrise and 1 hour before sunset minimum).
- display "road work" signs (and designate presence of vehicles by deploying traffic cones, if necessary) during litter pick-up as specified in "Manual of Uniform Traffic Devices, Section 5" (field manual available).
- flag closed containers, heavy objects, animal carcasses, or suspected hazardous materials for pick-up and disposal by County staff.
- surrender items of value (wallet, purse, camera, etc.) found on County property to the nearest police station.
- ensure that no signs, posters, or other display material are brought to the adopted section during or between clean-ups.
- place filled trash bags at the designated pick-up site(s) as pre-arranged by the County Representative and the Authorized Group Representative.
- notify the County immediately after each clean-up to have litter bags removed by County staff.

**The County of Lambton will:**

- select the specific section of County Roadway right-of-way to be adopted.
- provide safety vests where necessary, "road work" signs, trash bags, safety information and training, flags.
- erect sign(s) with the group's name displayed at the beginning of each adopted section of road right-of-way.
- remove and dispose of filled trash bags.
- remove litter from the adopted right-of-way section under unusual circumstances (i.e. to remove large, heavy, animal carcasses, or hazardous items) that have been flagged.
- monitor to ensure the objectives of the program are being met.