

**PLANNING & DEVELOPMENT SERVICES**

**OVERVIEW**

The Planning & Development Services Department prepares and maintains the Official Plan for the County of Lambton and provides Consent (Severance), Subdivision, Municipal Official Plan and Woodlot approvals. The Department works closely with local municipalities preparing Official Plans and Zoning By-laws; providing comprehensive, ongoing planning advisory services to municipal clerks, councils, and residents; and providing advisory services to municipal consent granting authorities.

Emergency management preparedness, woodlots and maintenance/administration of the County 9-1-1 system reside with this department as well.

Total FTE: 9.75

Total Budget: \$846,641



## Service Level

- Level of service primarily determined by workload in local municipalities.
- Optimum service is provided based on fact that delivery of service meets identified needs.
- Funding for service from levy. No anticipated funding on horizon from other levels of government.



## Service Level

- Level of service primarily determined by workload at County as well as assistance requested by local municipalities (cost recovered outside of day-to-day services).
- Optimum service is provided based on fact that delivery of service meets identified needs.
- Funding for service from levy. No anticipated funding on horizon from other levels of government.

## INFRASTRUCTURE AND DEVELOPMENT SERVICES

DEPARTMENT: Planning and Development  
 SERVICE UNIT: Woodlots  
 BUDGET YEAR: 2005

Description of Service	Benefit of the Service	Categorization of the Service	Legislation, Regulations Standards	Costs and FTE's (Five Largest Expense Categories)	Funding Sources (as a % of Total Funds Required)
<p><b>Mandatory:</b></p> <ul style="list-style-type: none"> <li>•The Woodlot Inspector does on-site visits for those person(s) who want to remove woodlot. A completed application is considered by the Woodlot Committee. It is standard practice of the Committee to recommend to County Council that the applicant enter into an agreement with the County to replant the number of trees that will be removed.</li> <li>•The Woodlot Inspector ensures that the applicants have fulfilled the conditions in the agreement.</li> </ul> <p><b>Discretionary:</b></p> <ul style="list-style-type: none"> <li>•County may provide By-laws for the regulation of Woodlots with the agreement of local municipalities</li> </ul>	<ul style="list-style-type: none"> <li>•County Official Plan: "To protect the remaining forest cover of the County and encourage rehabilitation through management and stewardship initiatives in conjunction with the Natural Heritage Corridor System."</li> <li>•By-law 45 of 2003: "Council has determined that it is desirable to enact such a By-law for the purpose(s) of improving the forest, soil, wildlife, fish and water resources of the County by conserving and improving the woodlands of the County."</li> <li>• 2004 inspections: 58</li> <li>• Strategic Plan Area(s) of Effort:                             <ul style="list-style-type: none"> <li>• Building Our Local Economy</li> <li>• Enhancing Our Communications</li> <li>• Community Development Activities</li> <li>• Development of Partnership Enhancement Activities</li> </ul> </li> </ul>	<p><b>Mandatory:</b></p> <p>By-law 45 of 2003 ("A By-law to Prohibit or Regulate the Destruction or Injuring of Trees", and under policies in the County Official Plan.</p> <p><b>Discretionary:</b></p> <p>Section 135 of the Municipal Act 2001.</p>	<ul style="list-style-type: none"> <li>•Municipal Act 2001 permits the enactment of a By-law by the Council of the County of Lambton to prohibit or regulate the destruction or injuring of trees in woodlands.</li> <li>•County By-law 45 of 2003.</li> <li>•Guidelines:                             <ul style="list-style-type: none"> <li>• A Landowner's Guide to Selling Standing Timber</li> <li>• Working Together... Forest Conservation By-laws</li> <li>• The Farm Woodlot</li> </ul> </li> </ul>	<p>Total Budget: ~\$7,683</p> <p>Salary/Benefits \$5,948</p> <p>Training/Mileage \$1,735</p> <p>Total FTE's: 0.1 (balance in Septic System position)</p>	<p>Revenue: 52%</p> <p>Levy: 48 %</p>

## Service Level

- Level of service primarily determined by number of applications.
- Optimum service is provided based on fact that delivery of service meets identified needs.
- Funding for service from mostly from levy. No anticipated funding on horizon from other levels of government.
- A fee of \$500.00/ application (~\$4,000 revenue annually)