



COUNTY OF
LAMBTON

CHILDREN'S SERVICES DEPARTMENT

Child Care Subsidy

150 N. Christina Street
Sarnia, ON N7T 8H3
Telephone: 519 344-2057
Toll-free: 1-800-387-2882
Fax: 519 344-2023
www.lambtononline.on.ca

EARLY LEARNING PROGRAM - "ELP" REGISTRATION FORM

Please Print Clearly

SECTION 1: APPLICANT'S INFORMATION						
1. Applicant's Last Name	Applicant's First Name		Relationship to Child <input checked="" type="checkbox"/>			
			<input type="checkbox"/> Parent <input type="checkbox"/> Legal Guardian			
2. Applicant's Last Name	Applicant's First Name		Relationship to Child <input checked="" type="checkbox"/>			
			<input type="checkbox"/> Parent <input type="checkbox"/> Legal Guardian			
Child's Last Name	Child's First Name		<input type="checkbox"/> Male <input type="checkbox"/> Female		Child's Date of Birth (dd/mm/yyyy)	
SECTION 2: APPLICANT'S ADDRESS						
Street #	Street Name		Apt # or P.O. Box #	Telephone #		
City/Town			Postal Code	Municipality/Township		
SECTION 3: CHILD'S ELP SCHEDULE - (to be completed by Child Care Agency)						
Agency Name & Site		Agency Contact			Agency Phone Number	
Child Schedule - Please <input checked="" type="checkbox"/> Approved Days	Monday <input type="checkbox"/> am <input type="checkbox"/> pm	Tuesday <input type="checkbox"/> am <input type="checkbox"/> pm	Wednesday <input type="checkbox"/> am <input type="checkbox"/> pm	Thursday <input type="checkbox"/> am <input type="checkbox"/> pm	Friday <input type="checkbox"/> am <input type="checkbox"/> pm	Agency Initials
If the child's schedule is not consistent each week please provide detailed schedule on separate sheet						
SECTION 4: CHILD'S BIRTH VERIFICATION						
Please <input checked="" type="checkbox"/> (check one) and attach a photocopy of your child's birth verification:						
<input type="checkbox"/> Birth Certificate		<input type="checkbox"/> Passport, Canadian or Foreign				
<input type="checkbox"/> Canadian Citizenship Card		<input type="checkbox"/> Health Card				
<input type="checkbox"/> Confirmation (Registrar General) of Notice of Birth Registration		<input type="checkbox"/> Religious Records (i.e. Baptismal Certificate)				
<input type="checkbox"/> Immigration Landing Record		<input type="checkbox"/> Statement of Live Birth				
<input type="checkbox"/> Indian Band Record		<input type="checkbox"/> Temporary Health Card				
<input type="checkbox"/> Naturalization Certificate						
SECTION 5: ADDRESS VERIFICATION						
Please <input checked="" type="checkbox"/> (check one) and attach a photocopy of one of the following documents showing your current address:						
<input type="checkbox"/> Driver's License		<input type="checkbox"/> Income Tax				
<input type="checkbox"/> Photo Health Card		<input type="checkbox"/> Rent or Mortgage				
<input type="checkbox"/> NCBC or CTC Assessment		<input type="checkbox"/> Hydro or Utility Bill				
<input type="checkbox"/> Custody Papers or CAS document stating Legal Guardianship		<input type="checkbox"/> Pay Stub				
APPLICANT'S SIGNATURE			DATE			
APPLICANT'S SIGNATURE			DATE			
Personal information on this form will be used to assess eligibility for the Early Learning Program. Questions about this collection may be directed to the Manager, Children's Services Department, 160 Exmouth Street, Point Edward, Ontario N7T 7Z6. 519 383-8331 or toll-free 1-800-667-1839						

OVER...

To Register for the Early Learning Program (ELP)

APPLICANTS MUST:

1. Complete the Early Learning Program Registration Form (one form per child).
2. Attach a photocopy of your child's age verification and a photocopy of your current address verification.
3. Section 3 completed and initialed by the Child Care Agency your child is attending.
4. Send the completed registration form and copies of the verification documents to:
Children's Services Department
150 N. Christina Street
Sarnia, Ontario N7T 8H3
Attention : Child Care Subsidy
Fax: 519 344-2023
5. Once eligibility is verified, you and the child care agency will receive an "Approval Letter"
6. Fees will not be paid until the Children's Services Department verifies your eligibility.
7. **QUESTIONS? Contact the Children's Services Department at 519 383-8331 ext.3591 or toll free 1-800-667-1839**