

	THE CORPORATION OF THE COUNTY OF LAMBTON POLICY MANUAL			
	Subject:	Promotional Items & Gifts	Section C00	Policy #07
	Effective Date:	March 27, 1985	Approved By: County Council	
	Revision Date:	January, 2017		

PURPOSE

To establish a standard procedure to govern the distribution and sale of promotional items and gifts.

POLICY

The County Warden (or designated representative) is authorized to present County promotional items on behalf of County Council.

Municipalities within the County of Lambton may purchase County promotional items on a cost recovery basis.

County promotional items are available to the public for sale, at prices established by the County's Service and Fees By-Law.

Motion #9 from Committee of the Whole on July 03, 2002 states:

"That the current policy in regards to the Warden's approval level for the County pins, spoons, mugs, letter openers, plates, county flags and history books be amended to leave the amounts spent in the hands of the Warden".

POLICY HISTORY

REVISION	DATE	PREPARED BY
Revised	July 3, 2004	-
Updated to incorporate language from Motion #9, Committee Meeting from July 3, 2002.	May 29, 2013	C.A.O.
Policy reviewed and the following revisions made: <ul style="list-style-type: none"> Policy template updated and formatted for accessibility compliance. 	January, 2017	Human Resources